



**PARISH OF PUTNEY  
ST MARY'S AND ALL SAINTS'**

**LARGE PRINT**

**ANNUAL REPORTS**

For  
2023

Including Financial Accounts  
January 2023 - December 2023  
and  
Minutes of the APCM 2023

**Wednesday 22<sup>nd</sup> 2024, Manual Room near All Saints' at 7.30pm**

**Pre-Meeting Report**

# AGENDAS

## **Annual Meeting of Parishioners and Annual Parochial Church Meeting**

**Wednesday 22<sup>nd</sup> May 2024, Manual Room near All Saints',  
at 7.30pm**

# AGENDAS

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*Please note that some of these reports were presented at the respective church AGMs. Copies of the AGM reports can be found on both church websites.*

*Other reports will be presented at the APCM report. Following the APCM this report will be updated, emailed out again and uploaded onto both church websites.*

## Annual Meeting of Parishioners

### 1. Apologies

*This report will be updated post meeting with apologies given.*

### 2. Minutes of the meeting on Thursday 10th May 2023, Manual Room near All Saints' at 7.30pm

Item no	Item		Person (s)	Time
	Welcome & Prayers	Revd JW gives the welcome prayer and prayer of remembrance for parishioners who have died over the past year, followed by a minute of silence and reflection.	Revd John Whittaker	19:30
1	Attendance and Apologies for absence	Apologies: James Lewis, Alison Price, Janet Simpson, Jackie Davis, Cathy Connolly, Annette Watson, Mark Leadley, Jeff Dale, Sarah Thomas, Michelle Penn, Catherine Collyer, Eve Bradshaw, Jane Andrews, Carolyn Biddick 16 individuals in attendance, including 3 clergy	Revd JW/PC C Secretary	

2	Minutes of meeting of 19 <sup>th</sup> May 2022 for approval	Minutes of Annual Meeting of Parishioners on 19 <sup>th</sup> May 2022 were unanimously approved. No matters arising from the minutes.	PCC Secretary/Rev d JW	
3	Election of Churchwardens	The following persons were elected: Parish Wardens: Sarah Thomas and Andrew Grocott District Wardens elected at the two AGMs: St Mary's: Linda O'Riordan and Karen Todd All Saints': Olly Todd and Alison Fleming Revd JW gives thanks to those wardens who have stepped down. Unanimous vote in favour of appointing the new wardens, no abstentions.	Revd JW	
4	AOB	No other business arising.		
	Meeting closed.		Revd JW	19:35

### **3. Election of Church Wardens**

### **4. Any Other Business**

# Annual Parochial Church Meeting

## 1. Apologies for absence

*This report will be updated post meeting with apologies given.*

## 2. Minutes of the meeting 10<sup>th</sup> May 2023

<b>Item no</b>	<b>Item</b>		<b>Person (s)</b>	<b>Time</b>
	Welcome & Prayers	Meeting starts directly after Annual Meeting of Parishioners	Revd JW	19:36
1	Attendance and Apologies for absence	Apologies: as above Attendance: as above	Revd JW/PCC Secretary	
2	Minutes of meeting of 19 <sup>th</sup> May 2022 for approval	Minutes of Annual Meeting of Parishioners on 19 <sup>th</sup> May 2022: approved. Proposed by Graham Shaw Seconded by Paul Donnelly Unanimous vote in favour, no abstentions No matters arising from the minutes.	PCC Secretary/ Revd JW	

3	Election of PCC Members	<p>The following information is based on elections from the AGM meeting at each Church:</p> <p>All Saints':  Catherine Collyer,  Liz Hamilton, Janet Simpson</p> <p>St Mary's:  Charles Roberts,  Mark Leadley, Tom Willoughby</p>	Revd JW	
4	Election of Deanery Synod Members	<p>All Saints': Jane Turner, Rosie Taylor-Davies, Eve Bradshaw</p> <p>St Mary's: Alex Lowe, Richard Holman, Neil Vass</p>	Revd JW	
5	Presentation of Accounts	<p>See accounts included in APCM documents for detail.</p> <p>Richard Holman gives a summary of the accounts as set out in the APCM documents:</p> <ul style="list-style-type: none"> <li>• There have been some losses from</li> </ul>	Richard Holman	19:40

		<p>giving, this has been made up somewhat by new giving;</p> <ul style="list-style-type: none"><li>• Letting income went up last year to c£160k; grants and donations down because of a one-off grant in 2021;</li><li>• AS had one big item of repairs – roof repairs @ c£40k, including one off donation of £23k. The rest of the expenditure was covered by reserves;</li><li>• Parish Support Fund – agreed to reduce over 3 years. 2023 - £293k, reduce by £40k more;</li><li>• Costs have increased, utilities have</li></ul>		
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		<p>seen an 85% increase and look set to remain very high, the cost of lay staff also went up;</p> <ul style="list-style-type: none"><li>• Hope to return to break even in 2023, but need to encourage increase in giving.</li></ul> <p>Questions from the floor:</p> <p>Graham Shaw asked when does the PSF reduction stop? RH confirmed it would be in 3 years. The idea is not to reduce in one go, but gradually over 3 years. JW added that this would see our giving set at a more realistic and sustainable level. RH confirmed that audited accounts will be available in due course and will</p>		
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		<p>be formally approved at a future PCC meeting.</p> <p>Revd JW notes thanks to Richard Holman for the clarity of the accounts for his efforts in producing them.</p> <p>Revd JW and RH note that the PCC are looking for new treasurer for next year, ideally will need to be qualified accountant. Any questions/interest speak to RH/JW.</p>		
6	Presentation of Electoral Rolls	<p>Angela Holman gives detail of the Electoral Roll.</p> <p>There has been revision of the Electoral Roll in accordance with the Rules. This includes adding and removing persons.</p> <p>Last year 502 persons on the Roll, 507 this year.</p>	Angela Holman	19:50

		<p>St Mary's: 299 on Roll; 6 new; 2 transferred to All Saints'; 7 removed (3 deceased, 2 moved out, 2 transferred to AS)</p> <p>All Saints': 208 on Roll; 8 new; 2 transferred from St Mary's; 4 removed 4 – 1 deceased, 1 moved away</p> <p>Revd JW thanks Angela Holman for her work on the Electoral Roll.</p>		
7	Report of PCC Business for 2022/2023	Copy of business available with ACPM documentation		
8	Report of membership for the PCC for 2022/2023	As previously discussed, nothing more to add		
9	Parish Charities Report	Revd JW discussed, referring to the APCM documentation. No questions from the floor		19:55

		New windows Deodar Road – has used some of the charity funds, but will increase value of the property and was necessary work.		
(Agenda Item 16 – moved)	Youth initiatives	Nikki Cornfield gives a Report on Youth Initiatives. Yr 6 and & Yr7 Youth Group has been the focus – important transition years and we are exploring ways to support them; identifying activities they would like to do and weaving faith into that. Currently meeting once a month. Would like to find out if there is anyone else who would like to join to help run this group and other Youth Ministry activities. Camino – a group for those in Yrs 8-	Nikki Cornfield	19:58

		<p>10, i.e. those who may have come to church when younger but now not so much. Usually, 4-8 attendees most weeks.</p> <p>Study Space – this is part of Jane’s Pioneer Ministry and was a big success at Easter. We will hopefully run again at May half term.</p> <p>We have been awarded a £5k grant from the Diocese which is split over these Youth Projects.</p> <p>We are aiming to strengthen strand running through from ABC to Study Space.</p> <p>Questions from the floor: Where do children come from? JW – about 15 schools for study space.</p>		
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		<p>Several attendees comment on the success of the Easter sessions.</p> <p>Revd JW thanks NC for her hard work.</p>		
10	Fabric of the Churches	<p>Reports on the fabric of both churches were reported at the respective church AGMs.</p> <p>AG reports in summary: Utilities – VAT reduction and not paying Climate Change Levy has helped reduce cost. Both churches are now on contracts (stayed with EDF) and costs have reduced.</p> <p>Revd JW thanks AG for his hard work.</p>	Andrew Grocott	20:08
11	Report on Deanery Synod	<p>Reports on Deanery Synod and Diocesan Synod are available in the APCM Report. A summary was provided by</p>	Graham Shaw	20:10

Graham Shaw.  
Diocesan Synod -

- New Deanery Constitution coming in 2023.
- MAP has been introduced to achieve Southwark Diocesan Vision – in particular to increase lay leadership.
- Carbon Net Zero by 2030 is a priority.
- To complete the instrument of achieving Ethical Investment and Divestment of Fossil Fuel investment by 2024.
- Strategic Development Funding from Church Commissioners of £6.5m has

been awarded to the Diocese to provide a resource for Ministry and Mission.

Deanery Synod

- Presentations on various topics over the course of the year, including on environmental issues (heat pumps/solar panels) and Arts in Mission.

Revd JW thanks Graham Shaw.

Questions from the floor: RH – we are looking into solar panels for St Mary's. Could be £100k, but if £15k a year saving could pay for itself over not a huge amount of time.

Unlikely to get planning permission



		for All Saints as panels would be very visible. Would need to investigate views of LB Wandsworth planning team.		
12	Admissions of Children to communion before confirmation	Discussed at churches AGMs and in reports which can be found on their websites.	Revd JW	20:18
13	Safeguarding	Reports from both churches can be found in the respective AGM reports.		
14	Parish Action	Parish Action report was presented at both churches' AGMs. Revd JW gives a summary. PA is an organisation within Parish but also concerned with how the Parish engages with outside institutions. Sometimes connections are	Revd JW	20:20

		<p>driven by churches/individual rep, sometimes it is driven by the charities.</p> <p>Michelle Penn has taken on being PA chair with thanks.</p> <p>Glass Door back up and running this year – thanks to Clemancy Gordon-Martin, Sarah Thomas and team.</p> <p>Wandsworth Citizens – we have been part of this but is not quite fitting with where we feel we are. We will not be taking this forward but admire what they do.</p> <p>Questions from the floor: Richard Holman – we have separated The Scrubbery out from PA. The Scrubbery is still a Parish charitable activity, but it was gaining so</p>		
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		much momentum that it now has a separate committee supporting Rosie Taylor-Davies.		
15	Parish Magazine	Paul Donnelly gives summary report on Parish Magazine. Full report is included in APCM documents. Team working hard to make it a regular 2-month publication. Would very much appreciate help and ideas from anyone in the parish. Please talk to Paul and the team. Questions from the floor: - is content the difficulty? PD advises that this is not wholly the issue, having a slimline production process is also a challenge. Revd JW thanks PD.	Paul Donnelly	20:26
16	Youth Initiatives	Report by Revd Jane Andrews	Revd JW	

	including Camino, Youth Group, Study Space, YMIC	included in APCM documents. SEE ABOVE		
17	Churches Together in Putney and Roehampton	Reports included in APCM documents.	Revd JW	
18	Team Rector's and Team Vicar's Reports	Reports by Revd JW and Revd DT in ACPM. Revd JW gives summary report for both churches. Thanks to Parish Wardens, Parish Secretary, Parish Treasurers Staff moves – Jane ordained. Helena joining as self-supporting minister on top of LMS job. Consistent growth seen at both churches, but lag in rotas being filled and financial giving increasing.	Revd JW	20:30

		<p>Revd JW sabbatical – starting Monday 15<sup>th</sup> May. Thanks to Revd DT taking on Team Rector and Jane taking on roles at St Mary’s in Revd JW’s absence.</p> <p>Revd JW gave a reflection on the recent coronation, the importance of the visibility of the eucharist, the mystery of faith and idea of service were central.</p> <p>All present wished Revd JW well on his sabbatical.</p>		
19	AOB	None		
	Close	Meeting closed with prayer led by Rev DT		20:38

**3. Election of PCC Members – as nominated at the church AGMs.**

*Details of this will be available at the meeting.*

#### **4. Election of Deanery Synod Members**

*There were no elections at All Saints' this year. A vacancy at St Mary's was nominated for filling at St Mary's.*

#### **5. Approval of accounts**

*Richard Holman will present his report at the meeting.*

#### **6. Presentation of the Parish Electoral Rolls**

In accordance with the Church Representation Rules, the Parish Electoral Roll has undergone the annual revision prior to the APCM. New people have been added, and those who had moved away or no longer attend either church or who were deceased, were removed from either Church Electoral Roll.

St. Mary's Church Electoral Roll, current number 297 at May 2024: We have welcomed 4 new members since the last APCM. During the year 3 members moved away and 2 are sadly deceased and therefore their names have been removed.

A duplicate record was also removed.

All Saints' Church Electoral Roll, current number 220 at May 2024: All Saints' has welcomed 21 new members. During the year 9 names have been removed as they either no longer attend church or have moved away.

Total on the Parish Electoral Roll: 517. To be ratified at the APCM May 22<sup>nd</sup> 2024

## **7. Report of PCC business 2023/24**

The PCC has met four times in the 23-24 calendar (3<sup>rd</sup> July 23, 13<sup>th</sup> September 23, 8<sup>th</sup> November 23, and 31<sup>st</sup> January 24) to undertake its duties in managing financial affairs of the parish, the maintenance of its assets, the management of church affairs in the parish, and in the mission of the church.

Key discussions (and voting where applicable) in the 23 -24 year have been regarding:

- Appointment of PCC Lay Vice Chair
- Appointment of standing committee members (a churchwarden from each church plus two other individuals).
- Appointment of a temporary individual to Standing Committee to address and specific confidential matter.
- Appointment of school governors at All Saints school (of which there have been 2).
- Overhaul of MAP so that it felt streamlined and achievable.
- Review of MAP aims in all meetings.
- Parish giving initiatives.
- Best financial managements and decisions for the parish (including rental property options and Parish Support Fund contribution levels)
- Development of an Anti-Racism Charter (ongoing piece of work)
- Promotion of Legacy giving
- New initiatives for improving parish giving.
- Production of GDPR job description and recruitment to role
- Recommendation and support of Lay Readers

- Approval towards ongoing contribution to YMIC – in particular to drive aims of Youth work in MAP.
- Support of Youth ministry with the parish
- Establishing links and Improving outreach and engagement with wider community through various initiatives
- Ongoing support for Parish Action (PA) and its charities
- Discussion and agreement of Key Events with each church.
- Safer recruitment of volunteers.
- Lone working of ‘outside agencies’ within church properties and its impact.
- Safeguarding (standard agenda item). Specifics not discussed, but rather confirmation regarding safeguarding policy being followed as well as any involvement from Diocese / other overseeing agencies.

In addition to these discussions, the PCC is updated on a wide variety of other matters that are relevant to the ministry within St Maty’s and All Saint’s, and within the wider Parish. Examples include ABC course, Home Groups, Open Church (All Saints’)

Detailed financial updates and documentation is provided at each meeting.

Minutes that include detail about PCC discussions and votes are recorded for all meetings and are available for all upon request.

*Jackie Davis, PCC Secretary, 9<sup>th</sup> May 2024*

## **8. Report of membership of the PCC for 2024/25**

*Details of this report will be reported at the APCM, following the nominations at the respective church AGMs.*



## **9. Parish Charities Report (Trustees: The Vicar and Churchwardens) For the Year ended 31 December 2023**

*Richard Holman will present his report at the meeting.*

## **10. Fabric of the churches**

*Reports on the fabric of both churches were reported at the respective church AGMs.*

## **11. Report on Deanery Synod**

There was one election to Deanery Synod at St Mary's this year to cover a casual vacancy.

*Graham Shaw will deliver his report at the meeting.*

## **12. Admission of Children to Communion before Confirmation**

*This was discussed at the churches' AGMs. These reports can be found on their websites.*

## **13. Safeguarding: Adults and Children**

*Reports from St Mary's and All Saints' can be found in the respective churches' AGM reports.*

## **14. Parish Action Report**

*The Parish Action report was presented at both church AGMs.*

## **15. The Parish Magazine**

*The Parish Magazine report was presented at both church AGMs.*

## **14. Youth Initiatives including Camino, Youth Group, Study Space and YMIC**

*These reports were presented at both church AGMs.*

## **17. Churches Together in Putney & Roehampton**

Churches Together functioned as normal in 2023, with regular meetings of the main group, consisting of lay and clergy representatives from all the churches: St Mary's, All Saints', St Margaret's, Holy Trinity, St Simon's (RC), St Joseph's (RC), and Putney and Roehampton Methodists. The clergy also met separately several times.

The churches came together multiple times throughout the year. We marked the start of Advent 2023 with an Advent Carol Service held at St Margaret's before celebrating the World Day of Prayer in March. The daytime service was at Holy Trinity Church, Roehampton, and the evening service at St Mary's, Putney. The service was prepared by the Christian Women of Palestine. We were delighted that congregation members were able to contribute these services.

During Lent 2024, CTPR provided an excellent set of Lent Talks around the subject of 'Pilgrimage', these took place at Putney Methodist Church.

*Jane Turner, CTPR member*

## **18. Team Rector's and Team Vicar's Report**

*To be delivered verbally.*

## **19. Any Other Business**